

Proposed Revision to CMA Committee and Project List

October 2016

Office Operations Committee

Chair: President, John Sowles
Members: Chairman, Jack Day

The Office Operations Committee is responsible for overseeing the daily operations of the CMA office. It is chaired by the current President of the Board of Trustees.

Finance and Investment Committee

Chair: Stewart Morris, Jr.
Members: Treasurer, Lowell Larson, Dale DeHaan

The Mission of the Finance/Budget committee is to regularly review the financial records of the organization and propose an annual budget to the Board of Trustees. This committee oversees the CMA's operating budget as well as the endowment. The committee may also make recommendations, from time to time, for actions and policies to improve the financial well-being of the organization.

Curatorial Committee

Chair: Ken Wheeling
Members: Jack Day, Bill Nygren

The Curatorial Committee is responsible for the oversight of the CMA's library, archive, and carriage collection. This committee carries out the CMA's Collection Development policy, and makes recommendations and decisions regarding accessioning and deaccessioning, with a focus on the collection's preservation and integrity.

Development Committee

Chair: Lowell Larson
Members: Gloria Austin, Stewart Morris Sr., Harry Tucci, Stewart Morris Jr., Dr. Bill Cook

The Development Committee is responsible for the CMA's fundraising efforts. The committee creates and executes a strategy for communication with current and potential donors throughout the year.

Publications and Outreach Committee

Chair: Dan Bussey
Members: Ken Wheeling, Dana Banfield, Gloria Austin, Colonel Davis,

The mission of the CMA Publications and Outreach Committee is to make information on animal-drawn vehicles and related subjects available to the general public through the

production of printed and digital resources and public outreach. This may include articles, new publications, historical reprints, and other projects.

Strategy and CMA-CAA Liason Committee

Co-Chairs: Dana Banfield, Dan Bussey, Dale DeHaan

Members: John Sowles

Technology Committee

Chair: Stewart Morris, Jr.

Members: Jerry Rider

To analyze the CMA systems, databases and information technology and to make recommendations for enhancement for their use in the Carriage Museum offices as well as the distribution of information and communications to interested parties and to the public.

Nominating Committee

Chair: Harvey Waller

Members: Jack Day

The Nominating Committee is responsible for identifying and communicating with potential advisors, trustees, and officers for the CMA. This committee presents a recommended slate to the full Board of Trustees at the Annual Meeting.

Projects

- **Museum Awards Program** – Harvey Waller
- **Mt. Vernon Consultation** – Ken Wheeling, Harry Tucci, Jack Day, Stewart Morris Jr.
- **Brewster Patent** – Jack Day, Stewart Morris Jr., Jerry Rider, Harry Tucci, Howard Kietzke
- **Virtual Museum** – Ray Casella, Harvey Waller, John Sowles, Gloria Austin
- **Carriage Database Template**– Stewart Morris Jr., John Sowles