

CAA/CMA Joint Tech Team Report

1. Equipment: The CMA scanner purchased earlier this year is being shared between the CMA and CAA. There was an issue with the Optical Character Recognition (OCR) feature used for word search on a scanned document, but Virginia Goodman reports that OCR is operational now.
2. Project: The CAA has a project to scan selected *Carriage Journal* articles from back paper issues and to archive those on the Websites for access by staff/members.
3. Current Needs
 - A. We are seeking a volunteer to help with scanning and placing those selected *Carriage Journal* articles on our Websites.
 - B. CMA office needs to purchase the full Adobe Acrobat program to be used to edit PDFs (delete pages, create interactive forms, etc.). It would be extremely useful and costs \$55 from Tech Soup.
4. Future Needs
 - A. For the CMA to assist with book publication down the line, it would need to acquire InDesign, which John Sowles is using for the Fire & Police manuscript. Suggest we include that in the 2017 goals.
 - B. At some point we need to energize the CAA/CMA Joint Tech Team to brainstorm, evaluate and propose to the Boards the future tech needs/opportunities of both organizations.